**AYORINDE TUNDE ARIBISOGAN**

Ikorodu Lagos State, Nigeria

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**PROFILE SUMMARY**

A trained and resourceful entry level Quantity surveyor with experience in providing administrative and operations support for various government construction projects. Well versed in all aspects of surveying including writing reports for the settlement of disputes. I am a good record keeper and can monitor projects on an ongoing basis for cost benefit analysis.

**CORE COMPETENCIES AND SKILLS**

* Soft Skills: Possess emotional intelligence, analytical skill, leadership skill, time management and problem solving skill
* Strong maths skill
* Knowledge of building and construction
* Understanding of engineering science and technology
* Communication and negotiation
* Conduct rules, ethics and professional practice
* Cost planning
* Cost estimate, analysis and control
* Rate analysis and quantity takeoffs
* Project and progress monitoring
* Variation Orders
* Construction drawings and materials
* Initiative and decision making
* Conflict avoidance and dispute resolution procedures
* Health and safety management
* Team Collaboration
* Teachable
* Strong commitment to work ethics

**WORK EXPERIENCE**

**JUNIOR QUANTITY SURVEYOR**

Department of Works and Infrastructure,

Ikorodu Local Government **June 2022-June 2023**

* Provided assistance to senior Quantity surveyors on different building construction projects, land administrative tasks and preparation of construction project documents.
* Developed detailed progress reports about construction projects, inspected construction sites
* Managed budget preparation for building works.
* Managed material acquisition and the usage on site.
* Handled the preparation of bills of quantities.
* Carried out market survey (cost estimate) and material schedule.
* Handled contract administration and cost control
* Carried out inspection of construction projects in process to ensure projects were developed in accordance with plans and specifications.

**INTERN, QUANTITY SURVEYOR**

Ministry of Works and Infrastructure,

Alausa, Lagos State **March 2015**

* Handled management of site work, bill of quantity preparation, market survey and material schedule preparation
* Worked with senior Quantity surveyors in the supervision of the quality of government owned construction works in the State.
* Cordinated Quantity surveying between the various work sites.
* Handled report and minutes writing during meetings

**EDUCATION AND CERTIFICATION**

* **HND, Quantity Surveying**

Lagos State Polytechnic Ikorodu  **2022**

* **National Diploma, Quantity Surveying**

Rufus Giwa Polytechnic Owo, Ondo State  **2016**

* WASSCE, Ode Ekiti High School, Ekiti State **2011**
* First school leaving certificate, St. Michael Primary School, Ekiti State **2005**
* Certificate, National Youth Service (NYSC) **June 2023**

**BIO-DATA**

* Date of Birth - February 25th, 1993

**INTERESTS**

* Sports, Football
* Traveling and meeting new people.